



Child Protection and Safeguarding Policy

Safeguarding Policy Statement

Safeguarding is the term we use to identify the work we do to protect all from abuse or neglect, and to educate those around them to recognise the signs and dangers of abuse and neglect.

The purpose of this policy is to ensure that:

- Children's safety, wellbeing and protection are of the highest priority whilst in the care of Trelawnyd Little Learners
- All staff, volunteers, parents / guardians and any other adult working within or on behalf of Trelawnyd Little Learners understand the principles of safeguarding that guide our approach to protecting children

Trelawnyd Little Learners seeks to keep children safe by:

- Recognising that it is our legal duty to respond to and refer all allegations of child abuse and without delay
- Recognising that it is everybody's responsibility to keep children safe
- Appointing a nominated Safeguarding Officer who takes lead responsibility for safeguarding within Trelawnyd Little Learners
 - Nominated Safeguarding Officer: Marina Parsons (RI)
 - If safeguarding concern is about the above individual: Tim Roberts (on the VMC) - contact tjgr@hotmail.com
- Working in a cooperative, multi-agency way
- Recognising that all children (regardless of gender, age, disability, ethnic background, culture or socio-economic background) have the right to be protected from harm
- Listening to and respecting the children in our care and taking seriously any concerns that may arise
- Ensuring that children and their families know how to find help if they have a concern
- Informing all parents / guardians about the child protection policy and procedures (including relevant contact numbers) as each family starts to use Trelawnyd Little Learners

- Ensuring staff, volunteers, parents and any other adult working within or on behalf of the setting understand the principles that guides the approach to protecting children
- Putting in place robust policies and procedures to ensure that individual concerns are managed in a thorough manner and outline clearly what action should be taken
- Operating an effective range of policies and procedures that supports this safeguarding policy
- Reporting, recording and monitoring any injuries sustained by a child (while away from the setting or in our care) and noting changes in a child's behaviour. These will be discussed with the parent / guardian in the first instance except when this may be considered to put the child at risk
- Training all staff in safeguarding procedures and making sure this training is reviewed regularly
- Ensuring all staff and volunteers know, understand and follow policies and procedures capably through regular support and supervision
- Ensuring the physical environment is safe by operating and keeping an up-to-date risk assessment and ensuring adequate insurance is provided
- Ensuring NO CHILD is to ever have their face or any identifiable markings on the skin posted to any social media or website linked to the setting
- Collecting photograph / video consent or restrictions from parents / guardians regarding what can be posted of their child and who, if anyone, will be able to see the images upon admission to the setting. This will be collected within the enrollment form, and updated once a year minimum unless a parent / guardian changes the permissions within that time
- Keeping a sheet accessible to all staff that highlights all children's permissions / restrictions (e.g. seesaw, newsletter) to ensure nothing is posted of a child that shouldn't be
- Making staff aware that they cannot discuss anything to do with the children outside of the workplace
- Ensuring that if a child needs to be discussed electronically, the child's initials are to be used and never a full or first name (e.g. John Smith - JS)
- Ensuring staff mobile phones (not including Person In Charge) and electronic watches with cameras are put away inside bags or in a box on the shelf, as per the Mobile Phone and Electronics Policy

This safeguarding policy and additional procedures apply to anyone working within or on behalf of Trelawnyd Little Learners (including Registered Person, Responsible Individual, committee members, paid staff, volunteers, students on placement, temporary staff) and should be read alongside all Trelawnyd Little Learners policies, procedures and guidance.

Legal Framework

This policy is based on legislation, policy and guidance within Wales that seeks to protect children from harm and abuse. This includes:

- Social Services and Well-being (Wales) Act 2024, Part 7, Safeguarding
- Wales Safeguarding Procedures 2019 <https://www.safeguarding.wales/>
- Working Together to Safeguard People Volume 5: handling individual cases to protect children at risk
<https://gov.wales/sites/default/files/publications/2019-05/working-together-to-safeguard-people-volume-5-handling-individual-cases-to-protect-children-at-risk.pdf>
- The Childminding and Day Care (Wales) Regulations 2010
<https://www.legislation.gov.uk/wsi/2010/2574/contents/made>
 - As amended by the Child Minding and Day Care (Wales) (Amendment) Regulations 2016 <https://www.legislation.gov.uk/wsi/2016/87/made>
- Article 19 of the UN Convention of the Rights of the Child
- Prevent Duty Guidance for England and Wales 2015
- Well-being of Future Generations (Wales) Act 2015
- Rehabilitation of Offenders Act 1974 (Exceptions) Order
- General Data Protection Regulation (GDPR) Data Protection Act 2018
- Domestic Abuse (Violence Against Women, Domestic Abuse and Sexual Violence (Wales) Act 2015)

Safe Recruitment

The recruitment and selection policy and procedures of Trelawnyd Little Learners seek to ensure that all persons working with children who attend the setting have been appropriately checked and do not present a risk to the children's safety. Trelawnyd Little Learners ensures that safeguarding is considered throughout the process of recruitment. We will ensure any advertising of a post makes specific reference to the safeguarding of children and will provide a job description and person specification that describes essential duties and the qualifications required to carry out those futures in line with Care Inspectorate Wales Regulations and National Minimum Standards. Safe recruitment applies to staff, volunteers and students who work within Trelawnyd Little Learners.

Safeguarding Officer

All Safeguarding Officers at Trelawnyd Little Learners have had appropriate safeguarding training and have the appropriate skills to address any safeguarding issues that may arise.

The Designated Safeguarding Officer is Marina Parsons, Trelawnyd V.A. School.
Responsible Individual
01745 570171

In their absence, the Deputy Safeguarding Officer can be contacted.
The Deputy Safeguarding Officer is Bev McNamara, Trelawnyd V.A. School
Nursery and Reception Teacher
01745 570171

The Safeguarding Officer will be the first point of contact for any safeguarding issues and will ensure that appropriate training and information is available and accessible to all staff, students, volunteers and visitors

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